

# COMPANY POLICIES

## PAYMENTS

Payments may be made via our website, via telephone or in person at our Office.

- Cash
- Money Order
- Debit Card (with VISA/MasterCard/American Express logo)
- Credit Card
- PayPal (website only)
- PayPal Credit (website only)

\*\*A1 Driving School, Inc. DOES NOT accept checks\*\*

## LENGTH OF LIFE OF PACKAGES/SERVICES

- All Packages/Services purchased expire 2 years from the date of payment.

## REFUNDS

- A1 Driving School, Inc. is a service oriented business. As such, refunds are typically not issued.
- Management, however, reserves the right to review any requests for refunds on a case-by-case basis.
- Refunds requested after 6 months from the date of payment will be subject to a \$15.00 Administrative Fee.

## CANCELLATIONS & CERTIFICATE RE-ISSUE FEE(S)

- There is a \$50.00 fee for cancellations, if made with-in 24 hours of an appointment.
- There is a \$25 fee for any Certificate that must be re-issued.

## APPOINTMENT TIMES

- While usually on time, driving is a constantly changing and evolving situation. Customers may experience delays of up to 90 minutes in regard to their lesson start time or their lesson end time. Please contact our office with any special time restraints.

For additional information, please visit the FAQs page of our website at [www.a1drivingschool.com/faq](http://www.a1drivingschool.com/faq)

If you have any questions or comments, please call us at (916) 443-7483